

## **Council of State Community Development Agencies (COSCDA) Grant Administrator Training:**

- DATE: Monday, November 2 – Wednesday, November 4, 2015
- LOCATION: Sheraton Madison Hotel, 706 John Nolen Drive, Madison, WI 53713

### **Registration Link:**

<https://docs.google.com/forms/d/1J4iFZW2u23zrCBxsnDMCysDmiBNy9U72jFtPb8PHaJl/viewform>

### **COSCDA Trainings:**

The Council of State Community Development Agencies (COSCDA) represents state community development and housing agencies responsible for administering Department of Housing and Urban Development (HUD) programs, including the Community Development Block Grant (CDBG) program. In 2007, COSCDA created a Training Academy to meet the increasing demand for state-specific training. The Grant Administrator Training helps local officials and grant administrators appropriately develop and administer CDBG funded community development projects.

### **Training Overview:**

This is a three day educational experience designed for those who want to expand their professional understanding and comprehension of the CDBG program. The CDBG program involves complex administrative and financial procedures regulated by federal and state policies. Knowledge of the applicable regulations and policies is essential to achieve success in the oversight of grant awards.

### **Training Schedule:**

#### *DAY ONE:*

- State Program Overview
- Roles and Responsibilities
- National Objective and Eligible Activities
- Survey Methodology
- Financial Management

#### *DAY TWO:*

- Citizen Participation Requirements
- Procurement and Conflict of Interest
- Environmental Review
- Labor Standards

#### *DAY THREE:*

- Non-Discrimination and Fair Housing
- Acquisition and Relocation
- Reporting and Monitoring
- Recordkeeping and Closeout